



**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
COMMITTEE MINUTES**

**Facilities Committee
Central Office Meeting Room
January 20, 2010 4:00pm
*Minutes***

I. Called to Order 4:08pm

PRESENT: B. Miracle, B. Stelts, C. Gunkle, L. Christman, J. Snell, T. Bergey, R. Andrulevich, S. Knoll

ABSENT: J. Liberati

OTHERS:

II. APPROVAL OF MINUTES OF November 18, 2009

III. PRESENTATIONS / REPORTS – none

IV. OLD BUSINESS-

SUPPORT SERVICE UPDATE

- Storage shed at Lower Milford will be replaced by the summer. 1000 sq.ft. space, the existing slab will be used, price will be approx. \$25,000 - \$35,000.
- Storage / Batting Cage @ HS: 90ft x 60ft building, approx. half would be batting cage and other half a combination of cinder & salt storage, and other storage needed at district. Discussion on location of building occurred, variance might be needed if building remains at present location.

V. NEW BUSINESS-

INTERMEDIATE SCHOOL

District Comments

- ATC meeting was held on 11-16-09 to discuss the inconsistency issues with the HVAC/ATC systems. Mechanical contractors, controls people, engineer were present. Subcontractors did not balance the system properly. All problems and issues with the inconsistency were resolved within 3 weeks. Systems are running efficiently.
- Data closets/rooms: no ventilation or air conditioning was installed when the building was constructed – this was not incorporated in the original plans. No duct work is needed however split units are being designed to cool the area.
- Grounds: Water run off on property is becoming a problem. Breslin observed issues on Dec 10, 2009, at this point in time if a change order is presented to correct the problem, this will hold up the close-out of the project. Mr. Miracle questioned whose responsibility it is to correct the



SOUTHERN LEHIGH SCHOOL DISTRICT BOARD OF SCHOOL DIRECTORS COMMITTEE MINUTES

water run-off problem. It was explained that when a project of this size is completed, the contractors can not foresee all the consequences of disturbing the earth. Our grounds department will aerate the soil over the spring and summer months.

- Mr. Miracle asked how much money is left to pay out on the entire project. Mr. Bergey did not have the exact figures but would gather numbers and report to the Board members. Penn Builders continues to be charged liquidated damages. (in excess of \$200,00). The punch list is complete, however outstanding landscaping issues still remain. A meeting with Mr. Winfield will be scheduled to discuss a resolution with Penn Builders.

DISTRICT UPDATES

Support Services

- Central Office: HVAC was placed in 1994 (life expectancy is approx 20 years). System parts that need repair are becoming obsolete. We received an estimate from Elliot Lewis to replace system, approximately \$200,000 which does not include electricity. We will invite contractor to come to meeting to explain challenges involved with the HVAC system.
- Transportation: Contract with First Student expires June 2011. We can either put it out to bid or try to extend the contract for additional years. Mr. Bartholomew (legal representation) will review the contract to determine if renewing is an option. Conditions that remain unsatisfactory in the contract are fuel tank size (10,000 gallon), age of buses, and terminal size. If we are able to extend contract, we would like to modify the requirements of the original contract.
- Vehicles: Money has been set aside in the budget to replace the 1987 steak-body/flat bed truck this year. Mr. Bergey recommends replacing the 2000 panel truck instead. We have had a lot of trouble with engine and feel it in the district's best interest to replace instead of putting more money into repairs. All agreed that the purchase of panel truck instead of the truck makes more sense at this time.
- Concrete repairs: Lower Milford will need approx. \$14,000 worth of repair – this will be completed in the summer.
- Paving at the Middle School: Lower drive was paved last year in conjunction with the Intermediate School. The upper drive is in need of repair.
- AHERA: A parent registered a complaint to the EPA about asbestos in the district. A report was filed finding the district non-compliant. The district made the required remediation and now is compliant. The amount of money spent to remediate and bring the district in compliance is directly taken off of our fine. The assessed fine by the EPA is equal to the amount of money the district has spent to satisfy the compliance issues. The Middle School has trace asbestos in the floor tile in Rm 109. This will be replaced in the summer.



**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
COMMITTEE MINUTES**

- Two training workshops are being offered to the custodial and grounds staff. Jan 18, 2010 – chemical uses in cleaning, and Jan 22, 2010 first aid training.
- Hard water build-up in the High School kitchen has caused problems with the dishwasher and steamer. Repair of these items have been an ongoing issue – we had received an estimate from Culligan to correct water problem with a price of \$21,000. Support Services will continue to monitor and possibly correct hard water problem if necessary.

VI. VISITORS' COMMENTS- no visitors present

VII. EXECUTIVE SESSION

VIII. OPEN SESSION

ADJOURNMENT 5:45pm

ATTEST: Susan Knoll Secretary / Recorder